

The St. Elijah Serbian Orthodox  
Church-School  
Congregation of Aliquippa, PA.

**By-Law Addendum**

Eastern American Diocese  
Of the  
Serbian Orthodox Church

Aliquippa, PA.  
2018

UNIFORM RULES AND REGULATIONS OF THE  
CHURCH CONSTITUTION-ARTICLE 26 OF THE  
UNIFORM RULES AND REGULATIONS FOR PARISHES  
AND CHURCH SCHOOL CONGREGATIONS OF THE  
EASTERN AMERICAN DIOCESE OF THE SERBIAN  
ORTHODOX CHURCH

*Article 26*

1. Every person who is baptized and chrismated according to the rites of the Orthodox Church is a parishioner and member of his or her local parish and Church- School Congregation where he or she resides. The religious, moral and social duties of a parishioner are to apply the tenets of the Orthodox faith to his or her life; to adhere to and live according to the tenets of the Orthodox faith; faithfully attend the Divine Liturgy and other worship services; participate regularly in the Holy Sacraments; respects all ecclesiastical authority and all governing bodies of the Church; be obedient to matters of faith, practice and ecclesiastical order; contribute materially, financially and other ways towards the progress of the Church's sacred mission; and be an effective witness and example of the Orthodox faith and traditions to all people.
2. Pursuant to the Constitution, a Church-School Congregation is an organized religious community of parishioners headed by a priest of a specified territory who have voluntarily obligated themselves to assist in the administration and maintenance of local church property for the benefit of the Church and its religious life. These parishioners shall be referred to as parishioners that have the right to attend, participate and vote at Assemblies and may also be nominated for election to the Executive Board or as a delegate to Diocese Assemblies and Sabors. In order to be considered as a parishioner in good standing and to have the rights and privileges set forth above and elsewhere in these Rules and Regulations, the parishioner must at a minimum:
  - a. Practice all the religious and moral duties as described above;
  - b. Be at least 18 years old;
  - c. Be current in his or her financial obligations or stewardship obligations;
  - d. Abide by all of the regulations set forth in these Rules and Regulations as well as the local bylaws Addendums, and
  - e. Cooperate in every way towards the welfare and well-being of the parish
3. Each Church-School Congregation shall adopt procedures and maintain records to enable the priest and Executive Board to determine whether the person meets the criteria set forth in these Rules and Regulations applicable to parishioners in good standing. The parishioners in good standing may be referred to in such records and other documents as members or steward or similar terms.
4. In the event a local Parish has not yet formed a Church-School Congregation, the same criteria set forth in subsection 2 above shall apply to determine whether a parishioner is in good standing.

## ARTICLE 1

### ~PREAMBLE~

The St. Elijah Church-School Congregation is comprised of those Orthodox Christian parishioners who have voluntarily obligated themselves to membership in this Congregation, and is governed by the Constitution, Rules and Regulations of the Serbian Orthodox Church in the United States of America and Canada and these Addenda.

The said Constitution and these Addenda supersede any and all previous By-Laws, regulations, charters, documents and forms of registration which may have existed from its founding to the date of the ratification and adoption of the present Constitution Uniform Rules and Regulations and Addenda by the Diocesan Authority.

The official name of the Parish shall be "THE ST. ELIJAH SERBIAN ORTHODOX CHURCH of ALIQUIPPA, PA".

## ARTICLE 2

### ~GEOGRAPHICAL BOUNDRIES~

The Parish Church is located at 2200 Irwin Street Aliquippa, PA 15001. Geographical boundaries are: ALIQUIPPA, AMBRIDGE, BADEN, BEAVER FALLS, CENTER TOWNSHIP, ECONOMY TOWNSHIP, CONWAY, CORAOPOLIS, FREEDOM, HOPEWELL TOWNSHIP, MONACA, MOON TOWNSHIP, NEW BRIGHTON, ROCHESTER, and SEWICKLEY or who also resides outside these areas.

## ARTICLE 3

### ~PURPOSE AND AFFILIATION~

The purpose of this Church-School Congregation is the sum total of that which is expressed and implied by the Constitution of the Serbian Orthodox Church in the United States of America and Canada in all its parts.

This Serbian Orthodox Church-School Congregation and Parish is ecclesiastically, judicially and canonically an integral part of the Eastern America Diocese of the Serbian Orthodox Church, with its See in Belgrade, Serbia.

This Parish and Church-School Congregation is under the direct jurisdiction of the Serbian Orthodox Diocese of Eastern America with its Seat at New Rochelle, NY

## ARTICLE 4

### ~CHURCH ORGANIZATIONS~

The organizations affiliated with this Church-School Congregation are:

- (a) Sveta Petka Kolo Sestara (Circle of Serbian Sisters) of Aliquippa, PA.
- (b) St. Elijah Serbian Orthodox Church Choir
- (c) St. Elijah Mother's Club
- (d) St. Elijah Cornerstone Men's Club
- (e) St. Elijah Church Jr. Youth Group

*Members of the above church organizations must also be a member in good standing of the St. Elijah Serbian Orthodox Church as outlined in Article 5 "DUES".*

## ARTICLE 5

### ~DUES~

1. Church membership dues will be decided by the Annual Assembly of the Congregation and published in the Parish Bulletin.
2. Dues are payable and due by June 1<sup>st</sup> for the current year to be eligible to nominate, be nominated and to vote.
3. A member who fails to pay dues for one year loses ALL membership privileges. Such a person may be *reinstated* into membership *only once*, after having paid an *extra* amount to one full year of dues, *plus* the current year.
4. A reinstated member whose delinquency *recurs* may be reinstated after having paid the *full* delinquent amount
5. No dues will be accepted or collected on the day of the Annual Assembly.
6. New applicants seeking membership shall submit an application for membership to the Financial Secretary and Parish Priest. The Financial Secretary will then submit it to the Church Executive Board for consideration. Current annual dues shall accompany this application.

The following will receive the same privileges as a regular member, even though they are NOT voting members of the Church-School Congregation:

- (a) Orthodox Widows or Widowers living with a family member if the latter are members in good standing of the Church-School Congregation
- (b) Orthodox Widows/Widowers living alone, single Orthodox men/women and married Orthodox men/ women of mixed marriages if they pay the yearly annual voting member fee established by the Annual Assembly
- (c) Non-Orthodox Christian Widow/Widowers who were married to an Orthodox man or woman shall pay the yearly Perpetual Care Fee established by the Annual Assembly.
- (d) Orthodox adults living with their parent or legal guardian,

1. Who are full time students
2. Are unemployed or under employed
3. Are suffering a long-term illness
4. Are handicapped

Further, the parent or guardian must be a member in good standing of the Church-School Congregation.

- (e) Orthodox Single men and women 18 years of age and older attending school, (full-time) or serving in the Armed Forces and meeting the annual dues determined by the Annual Assembly.
- (f) Orthodox Active Duty Military members who are in good standing and current in dues payments are granted and eligible for the full benefits of the St. Elijah Church.

## ARTICLE 6

### ~DUTIES OF THE EXECUTIVE BOARD~

Additional duties of the Executive Board include the following:

1. To call a meeting thirty (30) days before the Annual Assembly for nomination of officers for the upcoming year. All the members in good standing can nominate and be nominated.
2. Candidates for President and/or Vice-Presidents must have been members of the St. Elijah Church-School Congregation in good standing for at least five (5) consecutive years.
3. Election will be held at the Annual Meeting. The Financial Secretary upon verification of membership will issue election ballots. Election ballots will be collected after the Executive Board's Report during the Annual Assembly. The outcome of the election will be presented when "Election of Officers" is reached on the Agenda.

## ARTICLE 7

### MEETINGS

Monthly meetings of the Executive Board shall be conducted in accordance with the following agenda:

1. The President opens the meeting and the Priest leads the prayer.
2. The Secretary reads the minutes from the last meeting.
3. Corrections and additions to the minutes and the acceptance of the same.
4. Treasurer's report of income and expenses for the last month.

5. Financial Secretary's report and acceptance of any new members.
6. Priest' report
7. Reading of correspondence
8. Reports of other committees
9. Old business-New Business
10. Adjournment of the meeting with a prayer.

Quorums for an Annual, Nominating and/or Special Assembly shall be 25 members in good standing.

The Annual Assembly shall elect 4 members at large to the Executive Board, according to Article 26 of the Uniform and Regulations for the Parishes and Church School Congregations of the Serbian Orthodox Church in North and South America

Special meetings shall be called according to Articles 36, 37, and 38 the Uniform and Regulations for the Parishes and Church School Congregations of the Serbian Orthodox Church in North and South America

## ARTICLE 8

### ~VACANCY~

In the event of vacancy in office occurs either by death, resignation, departure, or expulsion, such vacancy shall be filled at the first meeting of the Executive Board, which shall notify the Diocese requesting confirmation of the changes.

In case that the delegate or the alternate cannot attend the meetings for which they were elected, vacancy will be filled by the appointment by the Executive Board.

## ARTICLE 9

### ~CHURCH-CONGREGATION PROPERTY~

All officers and members of the Church-School congregation are obligated to surrender to their successors all Church-School Congregation property entrusted to their care when leaving office or when they are relieved of their responsibilities for other legitimate reasons.

This transfer between old officers and new shall take place in the presence of the Parish Priest, with an inventory of books or material pertaining to the office and signed minutes of transfer for entry into the Congregational Minutes and Archives.

## ARTICLE 10

### SPECIFIED DUTIES OF CHURCH OFFICERS

In addition to the duties as prescribed in the Uniform Rules and Regulations of the Constitution, the officers shall have the following specific duties:

In accordance with Church Regulations the Executive Board shall prepare a proposed budget for various segments of the Congregation (e.g. Congregational budget, School budget, etc.) for submission to the Annual Assembly for adoption. After the Annual Assembly adopts the budget, the Board shall submit this budget together with the Year-end Financial Statement and Report to the Diocese for review and final approval of the Budget.

#### 1. PRESIDENT

- a. Signs all correspondence with the Secretary. Is authorized to sign all checks and savings accounts withdrawals with either the Treasurer or the Secretary.
- b. Conducts all approved purchasing and contracting for the Church-School Congregation with outside vendors, contractors, in accordance with recorded decisions of the Executive Board.
- c. Appoints an agent for the Church-School Congregation to secure payments for the facilities in accordance with the regulations governing these facilities.
- d. Supervises the work of the janitor and other personnel hired by the Congregation in accordance with the work agreements drawn up by the Executive Board with these employees.
- e. The President is an ex-officio member of all Church-School Congregation committees except the Auditing Board.

#### SECRETARY

- a. The Secretary is primarily responsible for all minutes, documents and correspondence. The minutes and legal documents shall be kept in the Church safe. The official language of the minutes kept for legal purposes will be English. The Secretary will upon request of any Executive Board member provide any documents requested for perusal.
- b. Keeps an inventory of all church-owned furniture, fixtures, operating equipment and belongings.
- c. The Secretary will sign all correspondence along with the President.
- d. Is authorized to sign all checks and savings accounts withdrawals with either the President or Treasurer.

## TREASURER

- a. Submits a financial report every month and the treasurer receives all monies from individuals authorized to collect the same in the name of the St. Elijah Church-School Congregation. Issues a receipt, records the amount in the financial books and deposits the money in the bank account.
- b. Makes all disbursements of church funds, upon presentation of proper invoices or cash payment voucher via commercial check.
- c. Is authorized to sign all checks or savings account withdrawals with either the President or the Secretary.
- d. Keeps daily records of receipts and payments, during the course of the year in an official record book in such a manner that they may be easily audited.
- e. Submits a financial report to the Annual Assembly.
- f. Reconciles the financial books monthly with bank accounts.
- g. Is responsible for overseeing the registers at fund raising events and for recording beginning and ending numbers on all tickets used at functions, and together with the Financial Secretary counts the received monies with signed verification.
- h. Treasurer- President- Secretary- Any two of these may sign all checks authorized by the St. Elijah Church-School Executive Board.

## FINANCIAL SECRETARY

- a. Financial Secretary collects dues and issues membership cards, signs the same, and records the transaction in the Membership ledger.
- b. Issues membership applications to all potential new members upon request.
- c. Keeps the membership ledger and dues payments in such a manner that they may be easily audited by the Auditing Board.
- d. Transfers monies to the Treasurer and receives the receipt for it.
- e. Verifies along with the Treasurer receipts at various functions held at the church.
- f. Reminds Members & Non-Orthodox Survivor widow/widowers to pay their dues/Annual Maintenance Fee regularly in writing. Lapsed members will be informed if dues are in arrears.
- g. Submits a report to the Executive Board on the membership status monthly and annually to the Assembly.



## ARTICLE 11

### ~THE AUDITING BOARD~

The Auditing Board is comprised of a chairperson and two other members.

Specific duties of the Auditing Board include:

- a. To audit all Congregational books, to see that they are being kept in order and to submit their report and/or recommendations to the Executive Board and the Congregation upon request.
- b. At the end of the year to make an annual audit of the receipts and disbursements for the year and to submit it to the Annual Assembly for acceptance.
- c. To review the inventory of all church-owned property and to submit a report to the Annual Assembly.
- d. To ascertain that all necessary petty cash funds are accounted for at the time of each audit.

## ARTICLE 12

### ~TUTORS AND SEXTONS~

- a. The Parish Priest will appoint the Tutors.
- b. The duties of the tutors (wardens) are: to be present regularly in church at all church services and ceremonies; to receive money from the sale of candles, offering collections and other income; submit the money so received to the Treasurer; and to care for all other matters connected with church service as directed by the parish priest.
- c. All ordering of candles and other religious items will be done by an appointed tutor who will consult with the Parish Priest. The appointed tutor is obligated to always have on hand inventory of an adequate stock of candles and other religious items. Excessive ordering should be avoided.

## ARTICLE 13

### ~FISCAL YEAR~

The fiscal year of this Church-School Congregation shall be from December 1<sup>st</sup> through November 30<sup>th</sup>

## ARTICLE 14

### ~FEES PAYABLE TO THE CHURCH SCHOOL CONGREGATION~

#### **Church Ritual Fees**

1. Fees for members and non-members relative to burials, Cemetery lots, requiem services, and other sacraments, will be decided by the Annual Assembly and list of the fees shall be published in the Church Bulletin.
2. Upon fulfilling the criteria set forth in Article 26, new parishioners of a Church-School Congregation attain the status of parishioners in good standing after (6) months, at which time they attain the rights and privileges described in Article 26 and elsewhere in the Uniform Rules and Regulations for Parishes and Church School Congregations of the Serbian Orthodox Church in North and South America.
3. Upon the recommendation of the Parish Priest and the Executive Board, fees for burial services for poor but worthy Orthodox Serbians, can be waived.
4. The Church Executive Board shall try to obtain at least three (3) bids for projects over \$3,000.00

#### **Church Hall**

1. The St. Elijah Center is rented out under conditions recommended by the Executive Board and approved by the Annual Assembly for each year. However, the hall under the church is not to be rented.
2. The Executive Board must be sure that the nature of the affair, program and identity of the renting party is not in conflict with the Constitution of the Serbian Orthodox Church, in the USA and Canada, these By-laws and the laws of the land.
3. The Executive Board has the right to cancel the rental of the hall or other church facilities to any individual or organization that directly or indirectly is in conflict with the above-mentioned laws.
4. The Church Executive Board shall set all the rules and regulations pertaining to the rental of the halls/facilities and shall inform each renting party of their duties and obligations while in the premises.
5. All damages incurred to the church property during the affair that was rented, must be paid by the individual or organization that rented the premises.
6. No church equipment or furniture is to be rented or loaned out to anyone under any circumstances.

## ARTICLE 15

### ~CHURCH CEMETERY~

The Church Executive Board shall oversee the St. Elijah Serbian Orthodox Cemetery as provided by the St. Elijah Cemetery by-Laws.

## ARTICLE 16

### ~AMENDMENTS~

Any proposed amendments to these by-Laws should be submitted in writing to the Executive Board one month before the Annual Assembly.

These By-Laws become effective after being approved by the membership at the Annual Assembly and after ratification and acceptance by the Diocesan Authority.

# HOPEWELL TOWNSHIP, BEAVER COUNTY PENNSYLVANIA

## PREFACE

The purpose of these By-laws is to protect the interests of the St. Elijah Serbian Orthodox Church of Aliquippa, Pennsylvania as the proprietor of the Cemetery, as well as the owners of the lots and graves in the said Cemetery. Therefore, both parties shall respect these By-laws and cooperate to maintain the Cemetery in the best possible condition.

Consistent with church's financial condition, the Cemetery shall be constantly improved, so that it shall resemble a beautiful park.

## I. PRINCIPAL REGULATIONS

1. Saint Elijah Serbian Orthodox Cemetery in Aliquippa, Hopewell Township, 2784 Brodhead Road, Beaver County, Pennsylvania, is the property of the Saint Elijah Serbian Orthodox Church of Aliquippa 2200 Irwin Street Aliquippa, PA
2. Saint Elijah Serbian Orthodox Cemetery shall be managed by the Saint Elijah Serbian Orthodox Church through its duly elected Executive Board, approved by the Eastern American Diocese, along with the parish priest.
3. MEMBERS IN GOOD STANDING are those persons who regularly fulfill their **spiritual** and **financial** obligations to the Church and Congregation and who with their exemplary Christian life fulfill also other conditions prescribed for members of Church School Congregations. See Uniform Rules and Regulations for Parishes and Church School Congregations of the Serbian Orthodox Church in North and South America. This cemetery is organized as a burial ground for persons of Serbian nationality and/or of Orthodox Faith, who are MEMBERS IN GOOD STANDING of the St. Elijah Serbian Orthodox Church of Aliquippa, PA.

## Article 26

Every person who is baptized and chrismated according to the rites of the Orthodox Church is a parishioner and member of his or her local parish and Church- School Congregation where he or she resides. The religious, moral and social duties of a parishioner are to apply the tenets of the Orthodox faith to his or her life; to adhere to and live according to the tenets of the Orthodox faith; faithfully attend the Divine Liturgy and other worship services; participate regularly in the Holy Sacraments; respects all ecclesiastical authority and all governing bodies of the Church; be obedient to matters of faith, practice and ecclesiastical order; contribute materially, financially and other ways towards the progress of the Church's sacred mission; and be an effective witness and example of the Orthodox faith and traditions to all people.

2a. Pursuant to the Constitution, a Church-School Congregation is an organized religious community of parishioners headed by a priest of a specified territory who have voluntarily obligated themselves to assist in the administration and maintenance of local church property for the benefit of the Church and its religious life. These parishioners shall be referred to as parishioners that have the right to attend, participate and vote at Assemblies and may also be nominated for election to the Executive Board or as a delegate to Diocese Assemblies and Sabors. In order to be considered as a parishioner in good standing and to have the rights and privileges set forth above and elsewhere in these Rules and Regulations, the parishioner must at a minimum:

- A. Practice all the religious and moral duties as a described above;
- B. Be at least 18 years old;
- C. Be current in his or her financial obligations or stewardship obligations;
- D. Abide by all of the regulations set forth in these Rules and Regulations as well as the local bylaws Addendums, and
- E. Cooperate in every way towards the welfare and well-being of the parish

Each Church-School Congregation shall adopt procedures and maintain records to enable the priest and Executive Board to determine whether the person meets the criteria set forth in these Rules and Regulations applicable to parishioners in good standing. The parishioners in good standing may be referred to in such records and other documents as members or steward or similar terms.

4a. In the event a local Parish has not yet formed a Church-School Congregation, the same criteria set forth in subsection 2 above shall apply to determine whether a parishioner is in good standing.

4. With permission of the Executive Board, Orthodox Serbians who reside elsewhere, if they have a pre-designated lot (One which the family has a CERTIFICATE OF OWNERSHIP of the said lot that shows where they are to be buried) in the St. Elijah Cemetery, can also be buried in this Cemetery provided the Perpetual Care Fee is paid PRIOR to the Burial. (Sabor 80-83). ***\*Fee shall be based on current fee decided by the Church School Congregation at Annual Assembly, or by special meeting.***

5. With permission of the Executive Board non-orthodox persons of other qualified Christian religions married to an Orthodox who is/was a member in good standing upon his or her death can also be buried in this cemetery PROVIDING that he or she has a pre-designated lot (whose purchase price is paid in full) and that the Perpetual Care Fee is paid by the surviving spouses immediate family (executor) upon his or her death.

6. With permission of the Executive Board, non-orthodox persons, of other qualified Christian religions married to an Orthodox, who is a member in good standing also, can be buried in this Cemetery, providing that he/she has a pre-designated lot. In the event that the Orthodox spouse is not current in his/her obligations, the prevailing Perpetual Care Fee must be paid.

7. The deceased person, of another recognized Orthodox jurisdiction, must have a pre-designated lot in the St. Elijah Cemetery, and the Perpetual Care Fee must be paid PRIOR to the burial.

8. With permission of the Executive Board, only qualified Christian baptized children (Baptismal paper must be provided to parish priest for proof of baptism)

of other religions whose one parent is of the Orthodox faith and is a MEMBER IN GOOD STANDING of the St. Elijah Serbian Orthodox Church, can be buried in this cemetery. The Serbian Orthodox Church and Diocese shall determine qualified Christian religions.

9. Non-baptized children shall be buried in the section for non-baptized.
10. Only clergy recognized by the Serbian Orthodox Church can officiate at funeral services in this cemetery.

## **II. OWNERS of the GRAVES and LOTS**

11. (a) Only individual MEMBERS IN GOOD STANDING of St. Elijah Serbian Orthodox Church may purchase lots for themselves or for their qualified Christian spouses and qualified Christian children.

(b) Upon purchasing lots they shall receive a certificate of ownership for the grave and lot and the laws of the Commonwealth shall also prevail.

(c) Purchasers of the lot(s) shall designate upon filling out the application who shall be buried in the lot(s), in accordance with these by-laws.

(d) Notification for digging of a grave may be in person, in writing or by telephone. A grave shall be selected by a MEMBER IN GOOD STANDING of the St. Elijah Serbian Orthodox Church in person, by application to the Cemetery Manager and notification given to the Executive Board.

(f) NO MONUMENTS can be erected until ALL LOTS are PAID IN FULL and approval has been granted by the Executive Board.

(g) Ten (10%) of the purchase price of lot sales shall be deposited into the Cemetery Upkeep/Perpetual Care account.

12. The Certificate of Purchase shall be issued according and subject to the By-laws and in conformity with subsequent amendments

13. Sale of single graves in multiple area lots shall not be permitted.

14. The certificate of purchase does not give the individual the right to sell or transfer his lot(s) or any part of it to another party without the consent of the Executive Board in advance. The Executive Board reserves the right to repurchase the lot from the individual at a price determined by the Executive Board. The price shall not be less than what the purchaser purchased it for.

## **III. MAINTENANCE**

15. The Executive Board shall supervise all maintenance of the cemetery in regards to the opening and closing of all graves, repairing of the roadways, and all other required maintenance including the Chapel as directed to the cemetery manager and his assistants (or) associates.

16. The Executive Board shall regard it as its duty to see that the actions of individuals shall not interfere with the welfare of the majority. The owners of the lots shall not be permitted to erect structures that shall tend to spoil the scenery of the Cemetery.
17. Leveling of the graves, planting of grass, flowers and trees, washing of monuments, and other work shall be permitted only if same is not in conflict with these regulations.
18. Only one large monument in the front center of the lot shall be permitted and shall not interfere with the other graves.
19. General maintenance shall be done free of charge, under the supervision of the Executive Board.
20. General maintenance shall be done only by those employed by the Executive Board.
21. Turning up the soil on the grave to plant flowers shall only be permitted within one foot of the headstone.
22. Trees or shrubbery planted by the Executive Board is permitted on cemetery property wherever they feel it is necessary.
23. Waste materials shall be placed in appropriate receptacles.
24. Names shall be permitted only on monuments. Signs or advertisements of any nature shall not be permitted in the Cemetery.
25. Objects that detract from the scenery of the surrounding graves shall not be permitted including over-grown shrubs and flowers and they **shall be removed if not maintained.**
26. Building of mausoleums or private vaults shall not be permitted. Existing ones shall not be changed.
27. After the first year the grave mound shall be leveled with the surface and shall not be raised above ground level thereafter.

#### IV. BURIALS

28. Burials shall be arranged with the manager of the Cemetery, who shall be in charge of opening and closing of the graves. All associated fees (purchased price of the lot/ lots and opening and closing of the grave shall be PAID IN FULL to the St. Elijah Serbian Orthodox Church *PRIOR* to burial. (Fees will be determined at Annual Assembly each year, or by special meeting.)
29. Burials in lots shall not be permitted until the lots are paid in full.
30. Burials and re-burials can only take place with expressed written consent of the Executive Board.
31. The purchaser of the lots cannot bury in those lots any non-related individuals without the expressed written consent of the Executive Board.
32. Only human beings shall be buried in the Cemetery.
33. There will be NO burials on Sundays and Great Feast Days, and holidays.
34. The exhumation of a body shall only be done with the permission of the Executive Board along with all required legal documents ordering or permitting exhumation.
35. When a corpse is to be exhumed, the empty grave shall become the property of the Cemetery. Parties concerned must receive a permit from the Board of Health and furnish a new casket if one is needed. To transfer a corpse from one grave to another in the same cemetery a charge shall be made for opening and filling the vacated and new graves.

36. Burial or scattering of cremation ashes **shall not be permitted**.
37. Funerals in the Cemetery shall be under the supervision of the manager of the cemetery as directed by the Executive Board.

## **V. SINGLE GRAVES**

38. Single graves shall be available for purchase in the designated area, with the consent of the Executive Board.
39. Single graves shall be purchased and dug in contiguous order.
40. In the event that a vault exceeds a standard size grave plot, two grave plots will need to be purchased in order to accommodate the oversized vault.

## **VI. MONUMENTS AND THEIR FOUNDATIONS**

41. Persons desiring to erect a monument shall complete an application, submit it to and first obtain the approval of the Executive Board.
42. Foundations shall not be larger than: for a single grave on a base 34x12x6 and a double grave on a base 54x14x8
43. Monuments shall only be of granite, marble or bronze.
44. Corner posts, stones and other enclosures shall not be permitted.
45. No fountains, gas or electrical eternal lights permitted. Only candle eternal lights or solar lights are permitted.
46. As soon as materials for monuments, foundations and other projects arrive, work shall start as soon as it is scheduled.
47. Setting of monuments and other work shall not be permitted from November 1 to April 1 inclusive.
48. The Cemetery Caretaker shall not be permitted to scatter material on nearby lot and shall place boards on the grass before unloading of materials can take place.
49. No monument shall be removed from the Cemetery without approval of the Executive Board.
50. All work in the Cemetery shall be performed under the supervision of the Executive Board.

## **VII. VISITORS**

51. No one shall be able to enter the Cemetery except by the main entrance, and only during daylight hours.
52. Any person who is found in the Cemetery at night will be considered a trespasser.
53. Children are permitted to visit only in the company of an adult, and must be supervised at all times.
54. Food or beverage is not permitted in the Cemetery at any time.
55. No person shall permit directly or indirectly a pet that they own or control, to be on the Cemetery property. Any person found to be in violation shall be held liable for any damage.
56. Discharge of firearms in the Cemetery shall be permitted only at military burials.
57. Loitering and improper behavior shall be strictly forbidden.
58. The Cemetery is dedicated solely for the burial of the dead and all improper behavior and acts shall be subject to the penalty of the law.

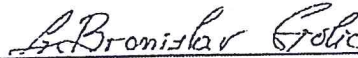


59. Employees of this Cemetery are empowered by the Executive Board to enforce the laws of the Commonwealth of Pennsylvania.
60. This by-law addendum shall be effective immediately upon adoption and ratification by the St. Elijah Serbian Orthodox Church School Congregation and the approval of the Serbian Orthodox Diocese of Eastern America.

This By-law Addendum was duly approved and adopted by the St. Elijah Church School Congregation and the Executive Board of the St. Elijah Church School Congregation of Aliquippa, Pennsylvania this:

**Twenty-third day (23) of December in the year of two thousand and eighteen (2018)**

St. Elijah Serbian Orthodox Church  
2200 Irwin Street  
Aliquippa, Pennsylvania 15001



Rev. Fr. Branislav Golic



Nick Kosanovich Jr.-President



Katherine Loverich-Secretary